



Department of Purchasing

100 N. Main Street, 2nd Floor

Suffolk, VA 23434

(757) 925-6762 Fax (757) 925-6763

NOTICE

SOLE SOURCE PURCHASE

Date: June 9, 2022

For: Compensatory Services

Vendor Name: College Board

Requested by: Tanika Ricks, Jennifer Conner, and Maria Lawson Davenport

Description: PSAT testing

Cost: Not to exceed \$40,000 yearly

Justification: College Board is the only company that can provide PSAT testing for Suffolk Public Schools

Approved By:

Anthony W. Hinds, CPPB
Purchasing Manager